

	
Attention:	To whom it may concern
Date:	08 Aug 2019
From:	Oman Global Logistics Group SAOC (ASYAD)
Our Reference:	C-0016-19

Tender No:- C-0016-19

Tender Title: IMCO Training Building Structural Integrity Assessment

Dear Sir,

Oman Global Logistics Group SAOC (ASYAD), invites 'Tenderer' to Tender for the Work or Services in accordance with the terms and conditions set down in the Tender Documents. If you are a successful Tenderer you shall be required to enter into a Contract in accordance with the Form of Agreement.

The Tender Documents shall comprise the following Sections:

- T1 Invitation to Tender (this letter including the pages attached hereto)
- T2 Instructions to Tenderers
- T3 Data to be submitted by Tenderer
- C1 Form of Agreement (including Appendix "The Contract Schedule")
- C2 Special Conditions
- C3 General Conditions
- C4 Scope of Services
- C5 Schedules of Prices
- C6 ICV Specifications
- C7 Data Provided by Consultant
- C8 Non- Disclosure Undertaking

In the preparation and submission of the Tender, Tenderer shall comply with the Tender Documents. ASYAD reserves the right to disqualify the Tenderer if any of the requirements included in the Tender Documents are not met.

Yours faithfully,

For Oman Global Logistics Group SAOC (ASYAD)

SECTION T1, INVITATION TO TENDER

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1 Tender Overview

1.1 About Oman Global Logistics Group

The Sultanate of Oman has commenced activities to consolidate its various government-owned companies into several holding companies grouped by type of business or industrial activity. Logisticss has been identified as one of those key focus industries.

Oman Global Logisticss Group (ASYAD) has been set up to consolidate the government owned Logisticss companies (except the air sector). ASYAD has a mandate to develop Oman's Logisticss capabilities and to foster investment opportunities in the Logisticss sector.

ASYAD subsidiaries – only those that ASYAD owns 50% + (“the Group”) involved in the Logisticss sector including: 3 ports, 3 free zones, 1 economic development company, 2 shipping and 2 ship management companies, 1 dry dock company, the post office, the bus company, the railway, the international maritime college and potential additions to the list.

The International Maritime College Oman, and hereafter “IMCO” is a unique college in Oman located at North Al Batina, Sohar. IMCO was established on 24 April 2005 and it is owned by the Government of Oman (ASYAD) and the STC Group in Rotterdam, the Netherlands.

The “Training Building” is a new two-story building (Ground + one floor) constructed within the premises of the IMCO. The construction of the Training Unit building was completed on May 2017. The construction of the training Unit consists of student lounge / waiting areas, reception, class rooms, offices, computer lab, pantries, toilets and stores for training equipment. There is outdoor training pool with life boat and Davit.

ASYAD is signing an agreement with a third party to handle short courses and consultancy services for the maritime, logistics, transport and petrochemical industry in Oman and GCC countries. The above-mentioned services will be rendered in the “Training Building”.

1.2 Description of Scope of Service

ASYAD as Project Employer seeks Proposals to select a firm to conduct a structural integrity assessments for the Training Building and the pool at IMCO for the above mentioned purpose and to determine the integrity of the structure, identify possible dangers posed by the structure. The Structural integrity analysis/assessments will include but not limited to the following:

- Carrying out visual inspection / assessment and surveys, as set out in Section T4 of this RFP.
- Carrying out necessary tests, inspections and surveys to check the conformance of the as-built drawings with the existing building.
- Carrying out the required materials nondestructive testing related to structural elements of the building and soil chemical properties or termite hosting tendencies.
- Recommending appropriate safety precautionary and remedial measures to restore the structural stability and integrity of the building structure if needed.

A report with all deliverables required as set out in Section T4 ‘Scope of Work’ of this RFP will be shared with the third party to provide assurances on the suitability and safety of the building for rendering the training services.

2 Requirements to Collect Tender Document

2.1 Tenderer Details Sheet

- 2.1.1 In order to correctly identify the Tenderer and the Tenderer's point of contact for this Tender Process, Appendix 1 shall be completed by the Tenderer and presented, by hand or scanned and forwarded via email, to the Tender Section.

2.2 Tender Fee

2.2.1 The Tender Fee for this Tender is **Nil**

2.3 Confidentiality Declaration

2.3.1 Prior to the submission of proposals the Tenderer shall sign the attached Confidentiality Declaration (Appendix 2). The Confidentiality Declaration must be completed, signed by an authorised person, stamped with the Tenderers company stamp, and be presented, by hand or scanned and forwarded via email tenders@asyad.om, to ASYAD tender section before the tender documents can be released to the Tenderer.

3 ASYAD Contact Point

3.1.1 All communication with ASYAD shall be through Clarification Requests, in writing and addressed to [E-Tendering Portal](#) . No Clarification Requests shall be entertained after the Clarification Request Closing Date included in the table in Article 6 below.

4 Tender Bond (Nil)

4.1.1 To ensure conformance of the Tender, ASYAD requires the Tenderer to issue a Tender Bond in the exact format detailed in Section T3. The value of this Tender Bond shall be indicated in Section T3. The Tender Bond shall be forwarded to ASAYD as part of the Technical Tender under separate cover. The Tender Bond shall be enforced in the event that Tenderer fails to accept award of the contract or purchase order. ASYAD reserves the right to reject any tender submitted without a Tender Bond.

5 Pre Bid Clarification Meeting

5.1.1 A pre bid clarification meeting may be held depending on the requirement during the bidding stage.

6 Outline Tender Process and Submission of Tender

6.1.1 The technical Proposal submission date and the commercial Proposal submission date are the same but the technical Proposal and commercial Proposal shall be submitted in separate envelopes online. The opening of the technical Proposal and commercial Proposal are the discretion of ASYAD.

6.1.2 The proposed Tender Process schedule is:

Activity	Date
Tender Floating Date	08 Aug 2019
Final date for collection of Tender Documents	19 Aug 2019
Tender Submission Date	21 Aug 2019

Tenders to be submitted by **02.00 PM** on or before Tender Submission Date.

7 Tender Award

In the event that ASYAD considers Tenderer to be commercially a potentially successful competitor for the award of the contract, ASYAD may subject Tenderer to a further technical and financial evaluation. Only when a Tenderer satisfies ASYAD technical, financial and commercial requirements will a Contract be awarded.

ASYAD reserves the right to award the Tender on split basis or to award this tender one or more technically accepted tenderers.

8 Appendix 1 – Tenderer Details for this Tender

Contract/ Tender number	C-0016-19
Contract/ Tender title	IMCO Training Unit Building Structural Integrity Assessment
Full name of Tenderer	
Postal Address	
City	
Country	
Web site	
Office main tel number	
Country of registration	
Status in Oman	Agent / locally registered branch office / Omani LLC / foreign company
Ownership details (percentages and names, indicate where Omani)	- XX% - - XX% - - XX% -

Tenderer's representative to which all Tender correspondence shall be addressed

Name of person	
Fax number	
Telephone number	
GSM number	
e-mail address	

Tenderer's agent in Oman (if applicable)

Omani agent name	
Postal address	
Fax number	
Telephone number	
GSM number	
e-mail address	
Our Omani agent is permitted to pick up the tender documents on our behalf	Yes No, we will pick up the documents ourself. No, please send the documents to my foreign address stated above.

Tender Documents Received by:

Signature

Resident Card No.....

9 Appendix 2 – Confidentiality Declaration

The undersigned having its principal office (The 'Tenderer') hereby declares vis-à-vis Oman Global Logistics Group SAOC (ASYAD), P.O. Box 470, PC 115 Muscat, Sultanate of Oman (The Company) to accept the following terms and conditions on which the Company is prepared to communicate to the Tenderer certain Confidential Information pertaining to the Work under the above mentioned Tender as hereinafter defined.

9.1 Definitions

9.1.1 Confidential Information

shall mean all knowledge, data or information acquired by Tenderer from, or disclosed to Tenderer by the Company, or on behalf of Company, in connection with the Tender Documents, Clarifications and the Tender Process in writing, drawings, magnetic tapes, computer programs or in any other way, as well as all knowledge, data or information derived there from, to the extent that such knowledge, data or information at the time of such acquisition or disclosure is not either already in the unrestricted possession of Tenderer or part of public knowledge or literature.

9.1.2 Confidential Record

Shall mean all Tender Documents, Clarifications and any other material containing Confidential Information.

9.1.3 Third Party

Shall mean any party other than ASYAD, or Tenderer.

9.2 Confidentiality

9.2.1 Tenderer shall preserve and cause its employees to preserve the confidentiality of any Confidential Information.

9.2.2 Tender shall not for any purpose other than the preparation and submission of a Tender disclose to any Third Party or enable any Third Party to note the fact that Tenderer has been invited to submit a Tender and/or, if applicable, the fact that the Contract is awarded to Tenderer; reproduce, copy or use, or disclose to, place at the disposal of or use on behalf of any Third Party or enable any Third Party to read, copy or use, any Confidential Information; except with the prior written consent of ASYAD.

9.2.3 The undertakings above shall continue insofar and for so long as the Confidential Information or Confidential Record in question has not:

- a) become part of the public knowledge of literature otherwise than through any act or default on the part of Tenderer; or
- b) been disclosed to Tenderer under an obligation to maintain secrecy by a Third Party (other than one disclosing on behalf of ASYAD, who could lawfully do so and who did not derive such Confidential Information or Confidential Record from ASYAD).

9.3 Copyright

9.3.1 The copyright in any Confidential Record shall, in the absence of any express provision to the contrary thereon, be vested in ASYAD. Copyright in any record containing geological or geophysical data acquired or generated by Tenderer in connection with the Contract shall be vested in ASYAD.

9.4 Return of Confidential Record

9.4.1 If tenderer declines to submit a Tender or is notified that its Tender is unsuccessful, upon written notification thereof by ASYAD, tenderer shall destroy electronic copies and return all hard copy tender documents (if any) including addenda and clarifications to ASYAD.

9.5 Third Parties

- 9.5.1 Tenderer shall ensure that if under the terms of this confidentiality agreement any of the confidential information comes to the knowledge and/or in the possession of any third party, tenderer shall require from such Third Party that it shall abide by stipulations equivalent to those contained in this confidentiality agreement.

9.6 Validity

- 9.6.1 This confidentiality declaration shall be valid for a period of (five) 5 years from the date signed by the tenderer.

Agreed and accepted this

..... Day of 2019

And signed by a duly authorized person on behalf of the Tenderer

(Signature)

Name: _____

Position: _____

For: _____

